



EL DORADO COUNTY
HABITAT FOR HUMANITY
6168 PLEASANT VALLEY RD
EL DORADO, CA 95623
530 621-2111
WWW.EDCHABITAT.COM

WHAT DO I NEED FOR A COMPLETE APPLICATION?

A completed application includes all of the following:

APPLICATION

_____ All blanks filled in for Sections 1-10

DOCUMENTS (All Are Required)

Proof of home ownership

- _____ • Copy of property tax receipt for previous tax year
- _____ • Copy of divorce decree (if divorced)
- _____ • Copy of last mortgage payment receipt

Proof of homeowner's insurance

- _____ • Copy of homeowner's insurance policy
- OR**
- _____ • Copy of latest homeowner's insurance bill

Tax Forms

(Free copies of tax transcripts may be ordered by calling the IRS at 800-829-1040. Allow 2 weeks for delivery.)

- _____ • Copy of last year's tax return

Proof of income

– REQUIRED OF APPLICANT, CO-APPLICANT, and/or OTHER HOUSEHOLD RESIDENTS over the age of 21 –

- _____ • Copies of pay stubs for the most recent two months
- _____ • Copies of current Award letters or 3 most recent stubs for:
 - _____ • Food Stamps
 - _____ • Child Support
 - _____ • Disability (SSDI)
 - _____ • SSI
 - _____ • Social Security
- _____ (To order a Social Security Statement, call 800-772-1213)
- _____ • Pension or Retirement
- _____ • Most recent bank statements for all accounts
- _____ • Proof of expenses if applicable

Call (530) 621-2111 with any questions or if you are having trouble gathering your required documents. A Brush with Kindness is a program of El Dorado County Habitat for Humanity that does home painting and yard work for low- income homeowners who need assistance to do necessary work.

Applications and all supporting documents submitted with them are the property of El Dorado County Habitat for Humanity and will not be returned.



Make sure that you have all the required documents. WE CANNOT PROCESS INCOMPLETE APPLICATIONS. Call Habitat if you have questions at (530) 621-2111.

Please do not give us originals of your personal documents. We may not be able to return them to you.

This application is the first step and will verify that your financial status meets Habitat for Humanity's low-income criteria.

The next step, if your application falls within our guidelines, will be an onsite visit with a member of our construction team to assess the scope of work to be done.

Once you and Habitat have agreed to the work to be done your project will be scheduled based on the availability of volunteers to complete the work.

We appreciate your patience and understanding that you are working with volunteers who have full-time jobs and other commitments. It is not always possible to do things quickly.

Mail your Application and Documents to:

**EDC Habitat for Humanity
Attention: ABWK
6168 Pleasant Valley Road
El Dorado, CA 95623**



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For Office Use Only

Date Received:
City Citation:
Referred By
Phone No.
Application No.

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SECTION 1 - Homeowner Information

Legal Name of Homeowner:		Age:
Home Address:	City:	Zip:
Email:	County:	
Telephone Numbers: Please include area code	H: C: W:	Number of Years at Address: Name of Neighborhood:
List the names, ages, and relationship to <i>homeowner</i> of all people living in the home (attach a list if more space is needed):		
Name/relationship: _____		Age: _____
Name/relationship _____		Age: _____
Name/relationship _____		Age: _____
Name/relationship _____	Age: _____	
Name/relationship _____	Age: _____	
Is anyone in your household a veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No Name _____		
Is anyone in your household currently in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No Name _____		

SECTION 2 - Special Needs

Is the homeowner or anyone in the home disabled? Yes No

If yes, indicate the type of disability below (check all that apply, please describe if "other"):

Uses a Walker, Cane or Crutches Wheelchair Bound Blind Hearing Impaired

Loss of Limb Mentally Disabled Other: _____

Is translation needed? Yes No If yes, what language: _____

SECTION 3 - Household Income and Mortgage Information

The *total, combined* income *before taxes* for ALL persons living in the home is: \$_____ per **year**

You must attach verification of all HOUSEHOLD income for each adult in the house, unless a full time student (provide proof of registration) and/or benefits for children

(For instance, the most recent income tax return, monthly social security statement, other retirement income statements, employment check stub and please note on attached statements if it represents annual, monthly, twice-monthly, bi-weekly or weekly income.).

Are you still making loan payments on your home? Yes No

If yes, what is your monthly payment? \$_____ / month

After paying your monthly bills (gas, electric, insurance, food, phone, medical, etc.), approximately how much money do you have left to spend on house repairs? \$_____ / month

SECTION 4 - Sharing Your Personal Information?

If your application is a more appropriate fit with other, similar programs may we share it with them?

- Yes No

Unless you give us permission to share your information with other organizations, your application will be kept confidential. If you check yes, you give A Brush With Kindness your consent to share the information you provide on this application with similar organizations if A Brush With Kindness is not able to assist you.

SECTION 5 - Homeowner's Agreement

I certify that the information on this application is accurate and that I own the property at the address given on this application. I have no present intention to move or offer my home for sale for at least three years. I confirm that any physically able persons residing in my home or visiting for the project day(s) will work alongside the **A Brush with Kindness (ABWK)** volunteers. I confirm that, except for the conditions listed above, my home is a safe place for volunteers.

To the extent permitted by law and without affecting the coverage provided by the required homeowners insurance, I agree to sign the release and waiver of liability.

SIGNATURE OF HOMEOWNER

DATE

Complete the following if you are not the homeowner, but are assisting the homeowner in completing this application.

Your name:

Your daytime phone number:

Is homeowner aware of this application?

- Yes No

SECTION 6 - House Information / Exterior

HOUSE INFORMATION

Place a large "X" over the house (below), which most resembles the size of your house.



1 story 1.5 story 2 story 2.5 story

Year Purchased: _____ Year Built: _____

Last Painted: _____ Square Feet: _____

House Exterior

Siding

- wood
 brick
 shakes
 stucco
 painted stucco
 asbestos/slate
 aluminum
 vinyl

Trim

- wood
 vinyl
 metal

Garage Exterior

Siding

- wood
 brick
 shakes
 stucco
 painted stucco
 asbestos/slate
 aluminum
 vinyl

Trim

- wood
 vinyl
 metal

Parts of house and garage that need painting:

- House siding
 House trim (around doors, windows, overhangs, etc.)
 Garage siding
 Garage trim (around doors, windows, overhangs, etc.)
 Other _____

Repairs needed on exterior: We are unable to do major repairs due to the limited availability of skilled volunteers. Minor repairs may be possible.

SECTION 7 - Checklist

- Did you complete all 10 sections of this application?
- Did you sign the application? (SECTION 5 AND 7)**
- Did you enclose a copy of the deed on your home or other proof of ownership,** such as a property tax receipt? *All documents submitted must show the name and address of the applicant.*
- Do you currently have homeowner's insurance? Yes No
- Are you current on your homeowner's insurance premiums? Yes No
- Did you include a statement verifying income?** This statement can be a copy of one or more of the following: tax return, social security receipts, retirement pay receipts, or other documentation of household income. ***All adults, over the age of 18, must submit an income document (or prove current student status) showing name and address.***

SIGNATURE OF HOMEOWNER

DATE

SECTION 8 - Application History

Have you applied to **ABWK** in the past? Yes No What year(s)? _____ Has
ABWK done work at your home in the past? Yes No Year(s)? _____

SECTION 9 - Media and Publicity

Where did you learn about **A Brush with Kindness**?

- TV Radio Newspaper Flyer Friend Neighbor Neighborhood Organization
- OTHER: _____ *please describe*

If **ABWK** selects your home for a project, pictures of you and your home may be taken. Are you willing to be interviewed by media reporters? May we bring elected officials to your home?

- YES Interviews are okay YES Visits by elected officials are okay
- NO I do not want interviews NO I do not want visits by elected officials

SECTION 10 - Personal Statement

Please write a *brief* explanation of why you feel you should be selected and how it will help you.